

Inter-institutional Course Registration for Predocs: Fall 2021-Spring 2022

Overview:

Under an agreement among the GCC member institutions, graduate students are able to take courses at other institutions that are necessary for completion of their degree (for NLM trainees, that means for completion of your fellowship).

You may only take a total of 12 credit hours combined from all other institutions during your graduate studies. Most of those 12 credit hours are often used up on NLM required/elective coursework; you must save your available credit hours for them. Therefore, if you intend to take a course at another institution that is not already in your curriculum, you must contact me so that you do not exceed your 12 hours before you complete your NLM courses.

Under this agreement, students from MDA-UTH / UH / UTMB pay tuition to their home institution for the number of credit hours you'll be taking elsewhere (you do not pay any tuition to the institution you will be attending). Rice and Baylor students do not pay extra tuition. Students from all NLM institutions must pay fees (if any) to the institution they are attending.

You must use the Inter-Institutional Course Registration Form. You may find it on the Rice Registrar's Forms page <https://registrar.rice.edu/online-forms#VS>, and click on Inter-Institutional Graduate Student Registration Form. The Registrar's of all institutions have agreed on this form.

The contact person in the Registrar's Office for each institution is listed on the form. Double check with your own institution's contact person to be sure they don't require something in addition to this form (BCM used to), and with any questions.

Check whether electronic signatures are acceptable to your institution, and the institution where the course is. I do know that Rice says electronic signatures are acceptable as long as they are has verifiable electronic signatures using your institutional accounts from something like DocuSign or AdobeSign.

For this form, you need to get a long list of signatures (advisor etc.), signed in order. You then submit the fully signed version to your own Registrar; make sure you scan/keep a copy of the fully signed form for yourself, in case there's a problem later with the course appearing on your transcript.

Do not wait until the first week of classes to enroll with this form – complete it as far in advance as possible.

You are responsible for meeting all deadlines of the other institution and of your own.

Remember that you must make a grade B or better in all of your required NLM courses and electives.

Attending courses at **Rice University**:

The Rice academic calendar for deadlines and course dates is here: <https://registrar.rice.edu/calendars>.

Fall 2021: classes begin on August 23, and end on December 3, plus exams after that.

Spring 2022: classes begin on January 10 and end on April 22; Spring Break is March 14-18. The course schedule for Spring 2022 will be available starting October 29.

Check the course schedule for the class you need: <https://courses.rice.edu/admweb/swkscat.main>. Some courses require instructor permission; you can find the name and email in the Rice directory (www.rice.edu) to contact them.

Rice accepts electronic signatures are acceptable as long as they are has verifiable electronic signatures using your institutional accounts from something like DocuSign or AdobeSign.

Attending courses at **UTH School of Biomedical Informatics (SBMI)**:

On the [main webpage](#), click on Current Students at the top for the [academic calendar](#). Click here for the [current semester schedule](#); just above it on the right, you can click on the Two Year Course Rotation to see when a class will be offered next.

Please ensure that you enroll in BMI 5310**W** for the fully-online version. It meets weekly, but we pay the web-based fee so that you can watch the lectures any time.

Registration at SBMI opens on July 14, 2021 for the Fall semester. Classes begin on August 30, and end on Dec. 10, with exams after that. Registration for Spring 2022 opens Nov. 17, 2021. Classes begin January 10, 2022 and end on April 29, with final exams after that.

Attending courses at the MD Anderson / UTHealth Graduate School of Biomedical Sciences:

[This page](#) has links to the academic calendar, course catalog, current course offerings, and how to order transcripts.

To register, you go to [myUTH](#).

The 2021-22 years dates were not posted yet, but one presumes they are the same as at UTH-SBMI (above).

Attending courses at Baylor College of Medicine:

The Graduate School of Biomedical Sciences academic calendar is [here](#), as well as links to the course catalogs. Baylor has 5 shorter terms rather than 3 semesters per year. Therefore the credit hours are usually half of those at semester institutions. The 2021-2022 calendar was not yet available, but based on 2020-21, classes for the third term begin on August 3, and fourth term classes on October 12.

Updated as of 05/28/2021